

Please note that this risk assessment applies to the activity at the date of writing and under the prevailing weather conditions at this time. Please discuss any possible changes to this assessment with Jurassic Coast Field Trip staff before undertaking this activity.

## Jurassic Coast Field Trips Risk Assessment

**Risk Assessment Completed By: Michael Gould**

**Date: January 2010**

**Review Date: January 2011**

Existing medical conditions	Asthma, allergies, physical disabilities, hayfever	<ul style="list-style-type: none"> <li>JCFT staff to check and familiarise all medical details before arrival of group</li> <li>Check/get updated medical details before activities</li> <li>Check that medicines are taken off site with group if needed, ie. Inhalers</li> <li>JCFT staff to adjust route/activity/pace to meet individual needs of the group</li> </ul>
Exposure/weather conditions	Sunburn, hypothermia, dehydration, high winds	<ul style="list-style-type: none"> <li>Check weather forecasts before departing</li> <li>Brief everyone on equipment and clothing required</li> <li>Staff to check if children have correct clothing/equipment</li> <li>JCFT Staff to take additional suncream, sun hats, woolly hats, warm clothing, extra water etc</li> <li>Avoid certain routes if conditions dictate</li> </ul>
Remote location	Injury/illness in remote locations some distance from help/contact No phone/mobile signal	<ul style="list-style-type: none"> <li>JCFT Staff to know nearest escape routes and points of contact/help</li> <li>Have charged mobile phone with them and OS map</li> <li>Carry First Aid kit</li> <li>Keep to staff/pupil ratios</li> </ul>
Uneven surfaces, slippery, muddy	Trip hazards, falling in mud	<ul style="list-style-type: none"> <li>Regular route checking by JCFT staff and maintain open communication with landowners regarding any changes to access</li> <li>Alternative routes to be used if required</li> <li>Keep group informed about difficult conditions as they approach them</li> </ul>
Farm animals, stray dogs, adders	Attack, charging, bites, scared of	<ul style="list-style-type: none"> <li>JCFT to tell groups about suitable behaviour near livestock and dogs</li> <li>Inform group about snakes, keep away from them and do not pick up</li> </ul>
Getting lost		<ul style="list-style-type: none"> <li>JCFT Leader must be familiar with the route beforehand</li> <li>JCFT Leader to leave note of intended return time back at the School</li> <li>Keep regular count of pupils throughout activity</li> </ul>
Coastal paths, including cliff edges	Narrow, cliff edges, danger of falling	<ul style="list-style-type: none"> <li>Keep in single file where necessary</li> <li>Explain dangers to group</li> <li>Ensure accompanying staff are spaced out within the group to assist with supervision</li> <li>Only visit those areas that are included within the JCFT programme</li> </ul>
Electric fences and Barbed Wire Fences	Electric shock from electric fences Cuts from barbed wire	<ul style="list-style-type: none"> <li>Brief pupils about not touching fences</li> <li>Single file where required</li> </ul>

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Traffic on roads and in car parks	Children wandering around unsupervised in car parks	<ul style="list-style-type: none"> <li>• Children briefed to exit the buses carefully and to meet in a designated place away from any other traffic in the car parks</li> <li>• JCFT and accompanying school staff to wear reflective waistcoats whilst leading pupils across car park areas</li> </ul>
Members of the Public	Abduction, nuisance behaviour from general public Pupil wandering off with another school group	<ul style="list-style-type: none"> <li>• Brief group about their behaviour whilst on the field trip and ensure that pupils stay with their group at all times</li> <li>• Keep regular count of pupils.</li> </ul>
Sea	Drowning, swash waves from passing boats, rising tides, undertow	<ul style="list-style-type: none"> <li>• JCFT Leader to know tide times and to always check local conditions when on the beach at Kimmeridge and Luworth / Durdle Door every time</li> <li>• Always carry throw line(s)</li> <li>• No swimming/paddling unless lifeguard is present</li> </ul>
Minibuses	Tripping/Falling Seatbelts Safety Exits Theft	<p>Driver to communicate the following safety point at beginning of the trip:</p> <ul style="list-style-type: none"> <li>• Ensure Baggage does not obstruct gangway or exits.</li> <li>• Wait until the vehicle has come to a standstill before moving around.</li> <li>• Do not attempt to move whilst the vehicle in motion.</li> <li>• Seatbelts MUST be worn at all times.</li> <li>• Where emergency exits are.</li> <li>• No Valuable to be left on vehicle.</li> </ul> <p>Driver to ensure all passengers seated before moving the vehicle.</p>
<b>Emergency</b>	<p><b>JCFT staff to follow Emergency Procedures – see additional guidelines</b></p> <p><b>Emergency Services – 999 or 112</b></p>	